

Important news to members

Dear Members,

**RE: MCHK CME Programme for Practising Doctors
who are not taking CME Programme for Specialists**
(ver. 20 September 2017)

For members who have submitted the consent form earlier, please ignore this message

Members starting the next MCHK Cycle from **1 January 2018** and opt for using HKAM as your MCHK CME administrator through HKCFP will have the associated **administrative charge waived**.

Given the College Secretariat has now taken up the processing of MCHK CME record for members who use the Hong Kong Academy of Medicine (HKAM) as their Administrator for the said programme, **the associated administration charge will be waived provided that prior written consent is received by the College Secretariat**.

Interested members please note the following points for your consent:

1. MCHK registrants have the responsibility to liaise with your current CME Administrator (HKMA, DU, and DH) for the necessary procedures in relation to change of the CME Administrator.
2. As required by HKAM, change of CME Administrator can only be arranged after a cycle of programme has completed.
3. In case of any discrepancy of the accredited CME Points between the College and the other Administrators, the College reserves the right of the final decision on the accredited CME Points.

As the College is required to report the CME Points to HKAM every 6 months,

4. Members who will attend overseas conferences are required to submit the record of the attendance to the Academy for CME Accreditation within one month of the completion of the conference.
5. Members who are going to undertake self-study are requested to submit the details of the programme within one month of the completion of the self-study.
6. MCHK CME registrants should continue to sign on the respective HKAM CME attendance record sheet for CME record purpose as usual. **To help the College secretariat distinguishing College members from others, please identify yourself by entering your HKCFP membership number or simply putting "HKCFP" in the column of HKAM.**

The captioned free service is for our College members only. Interested members can download the required Registration Consent Form at www.hkcfp.org.hk > Download > 'MCHK CME Programme for Non-specialist' and return the completed form to our College Secretariat at cmecpd@hkcfp.org.hk before **15th December 2017** to facilitate the necessary arrangement.

While the service is free of charge for all College members, submission may not be accredited if one fails to comply with the above-mentioned points. As usual, late submission may not be processed. Also, MCHK CME record may not be updated if one fails to update MCHK CME Administrator timely. In case of any discrepancy of the accredited CME Points, the College's accreditation is final.

HKCFP Secretariat

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