

PRE-EXIT EXAM WORKSHOP

**Specialty Board,
HKCFP**

5 SEPTEMBER 2025

(HYBRID EVENT)

WORKSHOP RUNDOWN

[DURATION: 2 HOURS]

- 7:00 – 7:10 pm** CSA Demo Videos (On site)
- 7:10 – 7:15 pm Introduction
- 7:15 – 7:40 pm Practice Assessment
- 7:40 – 8:15 pm Consultation Skills Assessment
- 8:15 – 8:20 pm Q&A (PA & CSA)
- 8:20 – 9:00 pm** Research OR Clinical Audit (Zoom)

EXIT EXAM

IS A HIGH STAKE REGULATORY
PROFESSIONAL EXAM

PURPOSEFULLY DESIGNED TO ASSESS A
CANDIDATE'S CLINICAL PERFORMANCE AT THE
STANDARD EXPECTED OF A

SPECIALIST IN FAMILY MEDICINE

Passing HKCFP
Exit Exam

prerequisite

FHKAM
(Family Medicine)

ROLES OF SPECIALTY BOARD

- To plan and conduct the Exit Examination of Vocational Training in Family Medicine of the HKCFP (“Exit Exam”)
- To assist the College Council to process the applications and formulate recommendations on nomination for FHKAM (Family Medicine) and certification for specialist registration

Specialty Board

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Deputy Coordinator

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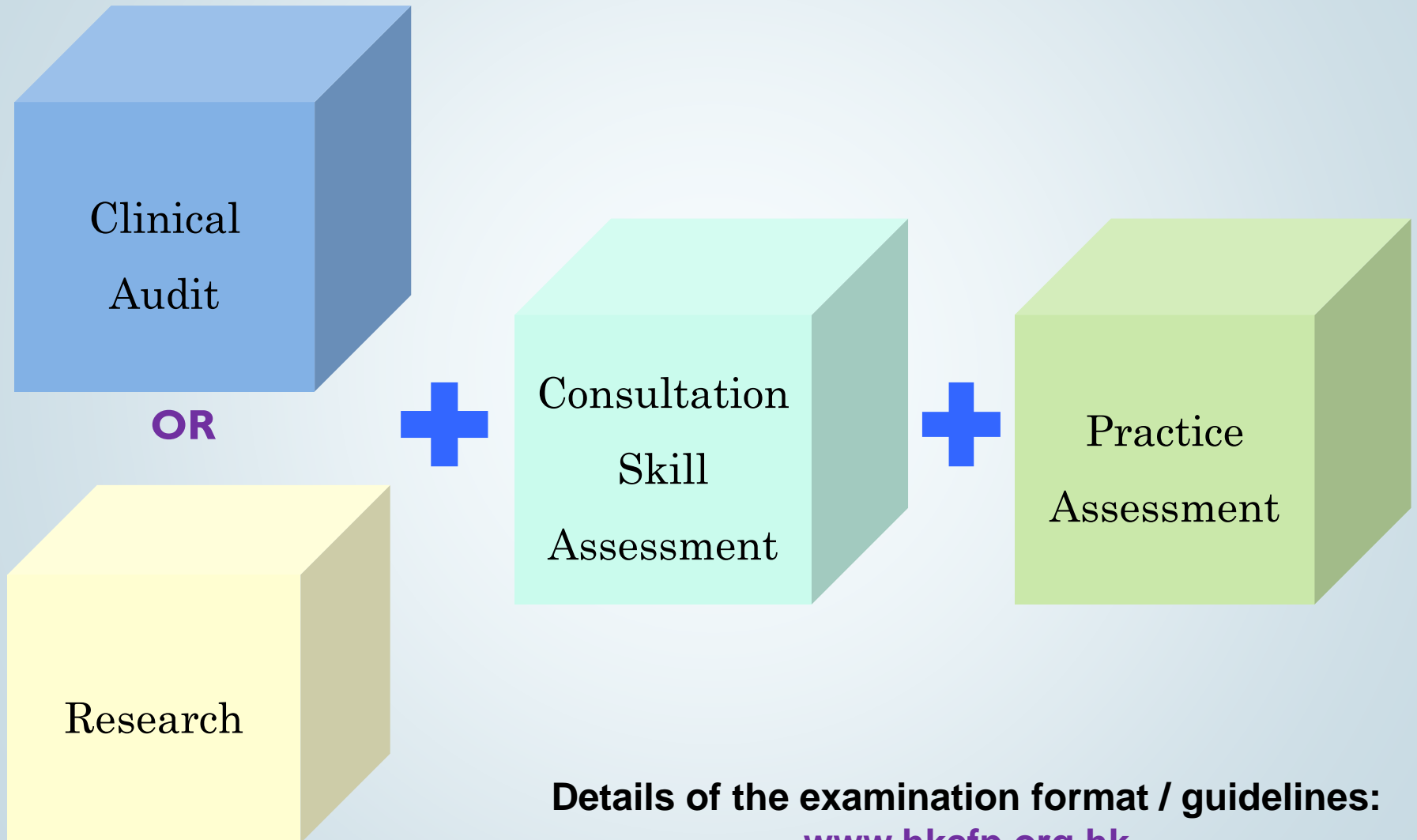
Research
Subcommittee

Clinical Audit
Subcommittee

Consultation Skill
Assessment
Subcommittee

Practice
Assessment
Subcommittee

Segments of HKCFP Exit Examination



Details of the examination format / guidelines:
www.hkcfp.org.hk

Research & Clinical Audit Presentation

From Full Exit Examination 2019 onwards, presentation at Research & Clinical Audit Forum **becomes a prerequisite for the Application of Exit Examination.**

Dates:

2 & 25 Sep 2025 and coming Jan/Feb (TBC)

Registration is required & first-come-first-served. Details will be announced in due course.

EXAM ARRANGEMENT

APPLICANTS MUST HAVE

BVTS

*Certification of
Completion
of
Higher Training*

OR

BVTS

*Recommendation
for
Exit Examination*

**Deadline of
application to BVTS:
30 Sept 2025**

Apply early!!

Higher Trainee in FM

BVTS


Certification of
Completion
of
Higher Training

completed higher training in
Family Medicine; OR
expected to do so
by 28 February 2026

EXIT EXAMINATION APPLICANTS MUST FULFILL

- Full or limited registration with the Hong Kong Medical Council
- Being active Fellows, Full or Associate Members of the Hong Kong College of Family Physicians (HKCFP)
- **CME (continuous medical education) requirement set by QA&A (quality assurance and accreditation) regulations in the preceding year**
- Active in clinical practice and meet the requirements of individual Exit Exam segments:
 - *Practice Assessment:*
 - ONE valid Practice Management Package (PMP) Report
 - ONE PERM assessment form
 - *Research:*
 - the date of ethics approval must be within 3 years before the exam application deadline
 - *Clinical audit:*
 - the starting date must be within 3 years before the exam application deadline

EXAM GUIDELINE & PREPARATION AT-A-GLANCE



香港家庭醫學學院
The Hong Kong College of Family Physicians

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Education & Examinations > Exit Examination

2023 Supplementary Exit Examination





Introduction of Exit Examination of Vocational Training in Family Medicine

Overview

The Hong Kong Academy of Medicine (HKAM) requires all constituent specialty Colleges to hold six years of supervised specialist training, an intermediate examination, and a final examination for their trainees individually or jointly with an established Royal College. Passing the final examination is a prerequisite to Fellowship of HKAM.

With respect to these, the Hong Kong College of Family Physicians (HKCFP) conducts a six-year vocational training programme (including basic training and higher training); an intermediate examination (Conjoint HKCFP/RACGP Fellowship Examination); and a final examination (Exit Examination of Vocational Training).

The Specialty Board of HKCFP is responsible for conducting the Exit Examination of Vocational Training (Exit Examination). Aim of the Exit Examination is to test if candidates have achieved the objectives at the required standards at the end of their family medicine training.

This guideline serves as the main reference for candidates going to take the Exit Examination.

IMPORTANT DATES

Deadline of Exit Examination Application:

- 1st-attempt candidates: **3 November 2025 (Monday)**
- Re-attempt candidates: **1 December 2025 (Monday)**

Cases collection Period for Part D&E of PA:

- 1st-attempt candidates: **15 September to 31 October 2025 (Part E)**
15 September to 20 November 2025 (Part D)
- Re-attempt candidates: **20 October to 30 November 2025**

Deadline for submission of Clinical Audit / Research:

- **2 January 2026 (Friday)**

Examination period for Practice Assessment (PA) and Consultation Skills Assessment (CSA):
either

- Period A: **1 December 2025 to 31 January 2026** or
- Period B: **2 February to 31 March 2026**

Re-attempt candidate will be in Period B

No examination during the following periods:

➤ **24 - 26 December 2025**

➤ **16 to 20 February 2026**

Adverse weather signals:

➤ Black rainstorm warning

➤ Typhoon signal No.8 or above

Latest update on bad weather arrangement is posted on the College website.

SUBMISSION

- Application Form & Examination Fee *(Additional examination fee will be charged for PA in remote areas. Please contact Specialty Board Secretary for further information)*
- Certificate of completion of higher training/ Recommendation Letter for 2026 Exit Examination from BVTS
- For Practice Assessment Segment:
 - 4 copies of required Attachments 1-11 & 13 *(Special arrangement for Attachment 12)*
 - PERM Assessment Form
 - ONE valid PMP report
 - On or before **3 November 2025** (1st attempt candidate);
 - or **1 December 2025** (re-attempt candidate)
- For Clinical audit or Research report:
 - 4 copies of the Report AND a word file (.doc or .docx)
 - *(for Research only) An electronic copy of raw data*
 - On or before **2 January 2026**
- **Candidates are required to take all the three segments at their first attempt of the Exam**
- **Non-compliance is subject to disqualification**

EXEMPTION REQUEST

- **Exemption for examination will not be granted** unless in very special circumstances e.g.
 - Maternity leave
 - Acute medical illness leading to hospitalization / non-elective operations
 - Compassionate leave
- Written request with certificate or relevant documents should be submitted at Exam application / earliest possible
- Each case will be considered at the discretion of Specialty Board

CONDUCT IN THE EXIT EXAMINATION

- **Candidates are expected to behave honestly and professionally throughout the Exit Examination**
- Examples considered as unacceptable behavior include:
 - AI-generated outputs, plagiarism, falsifying data in the Clinical Audit / Research / Practice Assessment
 - surrogate colleague to perform doctor's consultation on patients prior to their video recording in the Consultation Skill Assessment
- Specialty Board would invite candidates and relevant parties to investigate any doubts of dishonest or unprofessional acts in the Exit Examination. The investigation results may be referred to relevant authorities, academic and professional organizations for follow up
- At the discretion of the Specialty Board, the concerned candidate may be **disqualified** in the respective / all examination segment(s)/ not allowed to take part in the Exit Examination for a specified period

Plagiarism or Direct adoption of AI-generated outputs

- Research or Clinical Audit report must represent the candidate's OWN work
- Plagiarism or Direct adoption of AI-generated outputs is **PROHIBITED**
- Candidates need to declare and report the use of generative AI tools (if any) and disclose the relevant details and reflect the nature of use adopted
- **Academic honesty and integrity should be upheld without compromise. Plagiarism or Improper use of generative AI tools may lead to disciplinary actions or other consequences as determined by the Specialty Board and College**
- Please read the **Guidance Notes** for candidates in the Exam Guidelines

PASS IN THE EXIT EXAMINATION

- A candidate must score a minimum of 65% in each of the three segments to pass the whole Exit Examination
- Candidate only need to re-attempt the failed segment(s) in the subsequent full / supplementary Exit Examination
 - For Practice Assessment (PA):
 - only need to re-attempt the failed part(s) of PA (Random Check / Part CII / Part D / Part E)
- Each successful segment result (CSA / PA / Clinical Audit/ Research) could be retained for 5 years
- Must pass all the three segments before being certified overall pass in the Exit Examination.

REVIEW OF EXAM RESULTS

- Candidates can submit written request and application fee with support for a review of the examination results if they believe that there has been an administrative or procedural error during the Examination
- The Specialty Board Chairperson or his/her delegate will review the candidate's request with the segment coordinators, examiners and the examination administrative staff.
- The decision could be:
 - against the candidate; or
 - if there has been an error in administration or procedure, the candidate may be given:
 - a correction of the candidate's mark that has been caused by an administrative error; or
 - an opportunity to sit a subsequent scheduled examination; or
 - no action if the error is judged not to have affected the candidate's performance

[Refer to Examination Guidelines for more details](#)

POST EXAM EVALUATION


Post Examination Evaluation Workshop

- usually within one month after the Examination
- priority is given to unsuccessful candidates
- conducted on an individual basis; candidate's clinical supervisor welcome to join
- the Chairperson, Segment coordinators, or Delegates of Segment coordinators will feedback the candidate on the areas of weakness with suggestions for making improvement
- the session is not a channel for examination result appeal

YOUR ULTIMATE PROFESSIONAL EXAMINATION

- ~~Not difficult to prepare~~
- Be prepared
- Prepare well

Outstanding Candidates in Exit Exams

Years of Exit Exam	Names of Outstanding Candidate
2013	Dr Cheng Chun Sing, David
2014	Dr Ho Wing Man
2015	Dr Tam Yick Sin, Denise
2016	Dr Lai Sum Yin
2017	Dr Tse Sut Yee
2018	Dr Wong Yeung Shan, Samuel
2019	Dr Wu Chun Yu
2020	Dr Chui Wan Ying, Winnie
2021	Dr Lee Shek Hang
2022	Dr Leung Lai Man
2023	Dr Wong Man Ho
2024	Dr Luk Sze Wan Candy
2025	Dr Wong Sau Kuen
2026	

THANK YOU !!!

SUPPLEMENTARY SLIDES

HKAM, HKCFP AND EXIT EXAMINATION

Hong Kong Academy of Medicine (HKAM)

- all specialist training program of constituent Colleges

to be of

- at least six years in duration with
- an intermediate examination and
- an exit examination

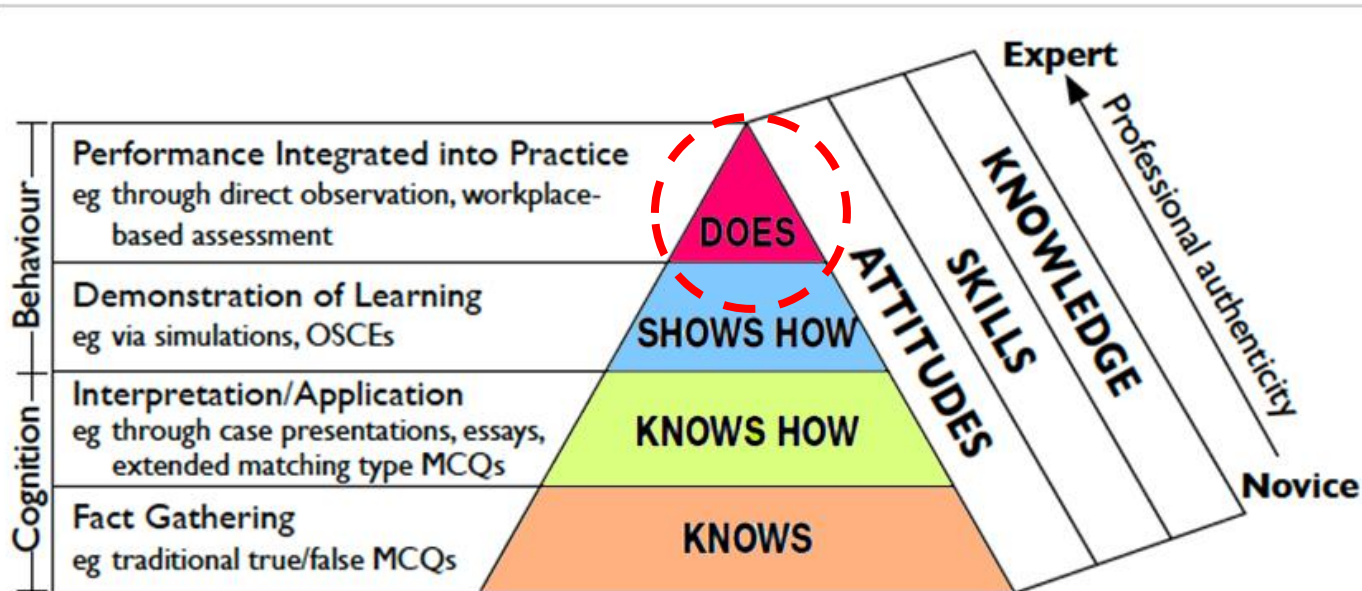


HKCFP / RACGP
Conjoint Examination

HKCFP Exit Examination
conducted by Specialty Board

CONSULTATION SKILLS ASSESSMENT (CSA)

CONSULTATION SKILLS ASSESSMENT (CSA)



Miller's pyramid for assessing clinical competence

It's only in the DOES triangle that the doctor truly performs !

CONSULTATION SKILLS ASSESSMENT (CSA)

- ? LAP as marking scheme for CSA
 - LAP coding sheets are intended for examiners' reference ONLY on articulating strengths and weaknesses
 - It is NEVER used as a checklist to scrutinize against the candidate's performance
- Common causes for failure
 - Unnecessarily prolonged consultations
 - Lack of discrimination in problem solving
 - Inclusion of irrelevant details
 - Disorganized interview and management

PRACTICE ASSESSMENT

PRACTICE ASSESSMENT

- ***“The most frustrating part for candidates is the submission of 300 medical records ...”***
 - *The ideal situation should be a random sampling from ALL medical records of patients ever seen by the candidate during the years of higher training*
 - *The number ‘300’ is based on a sample size calculation to achieve a reasonable (5% error) precision*
- ***“Why not assessing computer records directly ?”***
 - *Encountered objections because of concerns on patient personal data protection and technical problems*
 - *Some candidates use manual medical records and to align the method of assessments, ALL candidates are thus required to present hard copies of medical records*

RESEARCH/ CLINICAL AUDIT SEGMENT

RESEARCH/ CLINICAL AUDIT

- “ *Research segment is much more difficult ...*”
 - *Research and clinical audit are alternative options for candidates to choose freely*
 - *The passing rates in both assessments are similar*
 - *We fully respect the candidate's choice on what he/ she thinks is the easiest for him/her*